

# Ken Jackson

5459 E. Knoll Dr., Fair Oaks, CA 95628  
916-863-5774 biggestkj@yahoo.com

## Skills

### Graphic Design / Layout

Adobe Photoshop  
Adobe Illustrator  
Adobe InDesign  
Adobe Acrobat  
Quark Xpress  
Fireworks  
FreeHand

### Web Development

Dreamweaver  
Flash  
HTML  
CorelDraw

### Photography

Event, Studio, On-location

### Applications

Microsoft Word  
Microsoft Excel  
Microsoft PowerPoint  
Microsoft Access  
Internet Explorer  
CuteFTP

### Operating Systems

(Installation, Troubleshooting,  
End User Training, Support)  
Windows 2000/XP/Vista  
MacOS X  
MS-DOS  
Unix for Web hosting

### Computer Hardware

(Installation, Troubleshooting,  
Repair, Upgrade, Support, End  
User Training) PC & Mac

### Network Operating Systems

(Installation, Troubleshooting,  
End User Training, Support)  
TCP-IP over Ethernet:  
Windows 2003 Server  
Windows 2000 Server  
Windows NT Server  
MacOS

### Network Hardware

HP, 3COM, Netgear, Ascend,  
Linksys, AirLink

## Employment History

### June 2007 to PRESENT

Company: **Carmichael Printing Company, Inc.** Clients: Businesses, Organizations, Schools  
Position: **Graphic Designer/Prepress/Production Artist**  
Job Duties: Designed all client print materials for commercial offset printing (one color, two color, full color) using Adobe InDesign, Illustrator, and Photoshop. Prepared client and in-house files for output to film and digiplate. Created archive procedures for client files. Updated company Web site using Adobe Dreamweaver.

### June 2004 to January 2007

Company: **LinkOne Professional LLC** Client: Contracted to Cal/OSHA Research & Education  
Position: **Part-Time Graphic Designer**  
Job Duties: Graphic design using Adobe PageMaker/InDesign, photo editing using Adobe Photoshop for Cal/OSHA's printed materials; Responsible for the creation of print-ready materials and repurposed Web content.

### February 1997 to PRESENT

Company: **Freelance Graphic Designer** Clients: Small/Home Businesses & Individuals  
Job Duties: Graphic and Web design services; Photography services (studio & on-site); Internet & marketing consulting; Tutoring in Adobe Photoshop, InDesign and Dreamweaver; PC computer repair, upgrades & networking.

### February 1998 to October 2003

Company: **Kinko's** Clients: Walk-in Retail & Commercial Accounts  
Position: **Senior Technology Specialist**  
Job Duties: Graphic design for all print materials; Extensive customer consultations; Preparation of files for digital output and offset printing; Installation, configuration and troubleshooting on a 12 computer mixed PC and Mac network; Internal and external customer technical support.

### March 1996 to February 1998

Company: **Stan Wood Advertising** Clients: High-tech Companies in Silicon Valley  
Position: **Graphic Designer, Copywriter, Photographer, Liaison with offset printers**  
Job Duties: Responsible for entire production of printed materials from customer consultation, design, review and revisions, to delivery of printed goods. Designed and produced exclusively 4-color process materials.

## Other Interests

LAN gaming, science fiction, photography, cross-country skiing, adding to my growing Web site at ClassicRockConcertPhotos.com